

CABINET

Cabinet Liaison Groups and Appointments to Outside Bodies, Partnerships and Boards 26 June 2018

Report of Chief Executive

PURPOSE OF REPORT			
To consider Cabinet Liaison Groups, Cabinet appointments to Outside Bodies, Partnerships and Boards.			
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input checked="" type="checkbox"/> Referral from Cabinet Member
Date of notice of forthcoming key decision	n/a		
This report is public			

OFFICER RECOMMENDATIONS

- (1) That Cabinet considers whether to re-constitute the Cabinet Liaison Groups previously constituted, as set out in Appendix B to the report together with the proposed revisions as set out in 1.3, 1.4 & 1.15 of the report.
- (2) That Cabinet considers whether to establish a Flooding Cabinet Liaison Group in principle, as set out in 1.5 of the report, and whether any additional Liaison Groups are required and, if so, agrees their Terms of Reference.
- (3) That the Lead Cabinet Member of each Cabinet Liaison Group be requested to inform the Chief Executive of the participants he/she wishes to invite to such meetings.
- (4) That Cabinet considers the appointments to Outside Bodies, Partnerships and Boards as set out in Appendix C to the report.

1.0 Cabinet Liaison Groups

- 1.1 In accordance with Part 4 Section 4 of the City Council's Constitution (extract attached at Appendix A) Members are requested to consider membership of Cabinet Liaison Groups.

- 1.2 Set out at Appendix B to the report are the Cabinet Liaison Groups currently constituted for consideration as part of recommendation (1) above.
- 1.3 At its meeting on the 26th April 2018 the Housing Regeneration Cabinet Liaison Group endorsed a proposal to revise their Terms of Reference in order that they would be better aligned to current and future housing and regeneration priorities. Actions that have been achieved, namely item (4) of the original Terms of Reference, have been removed, given that the Council has an adopted Empty Homes Strategy, which was approved earlier this year. Item j) has been added to the proposed Terms of Reference to take account of recommendations stemming from a report approved by Cabinet in August 2017 in relation to the Community Housing Fund.
- 1.4 With regard to the Canal 'Corridor' Cabinet Liaison Group Cabinet is requested to agree that this be stood down and replaced with the Canal Quarter Cabinet Liaison Group to reflect recent developments. An open will be extended to all Councillors from all political groups and the Chairman may invite other representation to join the group. It is proposed that the group will comprise of up to 20 members. No substitutes will be permitted and any member of the group who misses three meetings without reasonable grounds will be invited to leave the group. The Liaison Group Members will be required to agree to a non-disclosure agreement in relation to any commercially sensitive information. The meetings will be minuted. The proposed terms of reference of this Liaison Group are attached at Appendix B along with the suggested composition.
- 1.5 Following on from Storm Desmond the Overview & Scrutiny Committee established an informal Resilience Commission Task Group. One of the suggestions from the Chairman of the task group, which is supported by the Cabinet Member with responsibility and by the Chief Officer (Health & Housing), is the merit of establishing a Cabinet Liaison Group. Whilst the Council plays a major part in responding to flooding incidents particularly in the recovery phase, we recognise that work to try and mitigate the effects of flooding as well as actions to help residents become more resilient to inevitable future flooding incidents, needs to be a multi-agency effort involving our communities as well. The purpose of this group would be to provide a strategic oversight of flooding issues in the district including hearing the action plans and timescales from all the agencies with a responsibility for flooding e.g. the Environment agency and Lancashire County Council and to hear from residents about what would help them best prepare and deal with flooding. A Flooding Cabinet Liaison Group could meet twice a year and or more frequently if required. Cabinet is requested to agree to the establishment of the task group in principle, the terms of reference to be agreed at a future meeting.

2.0 Options and Options Analysis (including risk assessment)

- 2.1 The options regarding Cabinet Liaison Groups are:
- 2.1.1 To note existing arrangements and make no amendments.
- 2.1.2 To consider and approve, where appropriate, any proposals from

Cabinet Members.

3.0 Outside Bodies, Partnerships and Boards

- 3.1 Members are asked to consider the appointments to outside bodies, partnerships and boards.
- 3.2 Members are reminded that Members nominated to outside bodies, partnerships and boards by Cabinet are representing the views of Cabinet in such positions, rather than any views they might hold as individuals.
- 3.3 Attached at Appendix C is a list of organisations to which Cabinet makes appointments on the basis of Portfolio responsibilities.

4.0 Options and Options Analysis

- 4.1 With regard to Outside Bodies, Partnerships and Boards, Cabinet is requested to make appointments, as set out in Appendix C to this report.

5.0 Officer preferred Option and Comments

- 5.1 It is recommended that appointments be aligned as closely as possible to individual Cabinet Members' portfolios.

RELATIONSHIP TO POLICY FRAMEWORK

The establishment of Cabinet Committees and Cabinet Liaison Groups assists the Cabinet in the discharge of executive functions. Representation on Outside Bodies is part of the City Council's community leadership role.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, HR, Sustainability and Rural Proofing):

The proposals provide clear focus, transparency, accessibility and inclusiveness in the Council's Executive decision-making processes.

LEGAL IMPLICATIONS

Cabinet Liaison Groups are established in accordance with the City Council's Constitution.

FINANCIAL IMPLICATIONS

There are no significant financial implications with regard to the recommendations. Resources are available to provide the necessary level of support. Members of outside bodies are entitled to travel expenses which are currently being funded from within existing budgets.

OTHER RESOURCE IMPLICATIONS, such as Human Resources, Information Services, Property, Open Spaces:

None arising from this report

SECTION 151 OFFICER'S COMMENTS

The Section 151 officer has been consulted and has no comments.

MONITORING OFFICER'S COMMENTS

The Monitoring officer has been consulted and has no comments.

BACKGROUND PAPERS

none

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